UAAEC

Attending: Cathy Elstad, Val Fisher, Samantha Gizerian, Dylan Heyne, Terese King, Jeremy Lessman, Lindsay Lightner, Amanda Morgan, Debbie O'Donnell, Susan Poch, Julia Pomerenk, John Schneider, Matt Skinner, Sara Stout, Brian Dixon

Not attending: June Canty, Cristi Crawford, Kathleen McAteer, Wendy Peterson, and Mary Wack

Guest: Erica Austin

Meeting started at 1:10 pm

1. Re-introduction of council members

2. Action Goals from the Advising Forum as set forth by ACG
    ACG took recommendations of action steps, narrowed them down and prioritized three to start.
    a. Goal #1: Assessing the advising load- recommended to reduce the advising load and work the advisors do. They also understand this would be a huge undertaking.
    b. Goal #2: Advising syllabus template – Models of a syllabus to put together as to what advisors do beside meet with students for advising. Be able to use advising syllabus for consistency across campus and students will know what to expect.

        Susan Poch, Ruth Ryan, Tom Whitacre are working with Blackboard to create advising space with a consistent structure across campus. Blackboard can be used for students to find all materials, put out assignments to students to run out their DAR to prepare beforehand / get feedback via blackboard / able to do assessment.

        Minus side:
        Advisors will have to learn one more thing and there is a time issue for them to learn.

        Solution:
        They are working on Blackboard space for all advisors to use thus taking away the burden of advisors making their own.

        Will be in use by summer 2016 for students to come in more prepared, opportunity for students to go into general space and learn blackboard. Gives new students a chance to become familiar with advising.

    c. Goal #3: This goal would need to be accomplished at the UAAEC level to mandate the WSU email as the official communication with students. Students now have do not have WSU email as their preferred email. Many areas now are trying to figure out what email to communicate to students.

        Pinch points:
        How to catch students and teach them how to use the email.
        Security issues because of personal email getting compromised and not getting through.
        WSU Offices not knowing who it is actually coming from, the student or the parent.
        There is a FERPA issue when doing email other than to their WSU one.

Course evaluation since links are sent out via email. How secure since others seeing it can access by the link.

Solution:
IT is working on OneDrive a program to enable the download of the WSU email to student's phone.
Implementing policy across the board.
ASWSU will meet February 28th and at that time make a push for students to use it.
 Since students can still forward email to their personal ones, language to be used without compromising FERPA.

Goal #3 second half: Timing of when holds are placed on students' accounts, coordination of hold placement.
Some holds prevent registration while others do not. When students are ready to register, holds are put on and students can't register for classes. There is a need to have a conversation of what holds there are, who places the holds, etc. This conversation was saved for later.

3. Topics for discussion/action
   a. Initiating WSU e-mail as official e-mail for students
   UAAEC will need to come up with formal language and submit a draft to the Provost. More discussion to be done.

   b. Retirement plan for DARS
   Julia Pomerenk reported initially the plan to retire DARs was to be about 1.5 years ago. They have now paid for another year. Legacy DARs can still be used to see courses, substitutions, and degree plans no longer offered now. Anything after summer 2012 is now in Zzusis.

   Cons to retire legacy DARs:
   The subset of exceptions based on old requirements for students made in DARs could be lost.
   General Studies in College of Arts and Sciences look in DARs
   Global Campus see long range students and if lose the exceptions already made, it would mean re-petitioning things creating more work already done in the past.
   Accreditation for Engineering (ABET) consist of visitors coming and wants to see everything connected with students to see how they graduate. There is a risk of losing exceptions.

   Question: how much more time and attention to use university resources to keep the Legacy DARs.

   c. Rollout of Student Success Collaborative
      Erica Austin reported on the rollout of Student Success Collaboration predicting at-risk students. She gave a brief overview of the program. This doesn't replace SIS report but analytics can be done to help identify trends.

      There is a pilot using 6 degree programs: Business, Communication, Engineering, Music, Biological Sciences, and Psychology. Once rolled out system wide, advisors will work with students using the SSC platform.

CAS will begin using the tool and start advising by the Schedule of Classes when they come out for fall and summer.

Erica would like the success marker courses by February 23rd. Deans and Associate Deans are providing the courses.

Other schools using the model has showed it positively affecting retention rates. During advising sessions if a student is showing deficient within a current program, advisors can help student transition to anther program more suitable for them, using this data.

EAB will develop a student page so that all the data won't be shared with the student. The student will have their own page showing them information but not the "scary stuff."

At this time, Erica is working with the other campuses but would like to have consistent success markers campus to campus.

4. More meeting times! Monthly?
   The committee decided to meet monthly at the same time.

Adjourned at 2:35